

Job Title: Operations Program Leader
Employment Dates: July 2 – August 6, 2023
Organization: Canadian Cancer Society's Camp Goodtimes

WHY JOIN THE CANADIAN CANCER SOCIETY (CCS)?

The Canadian Cancer Society works tirelessly to save and improve lives. We fund the brightest minds in cancer research. We provide a compassionate support system for all those affected by cancer, across Canada and for all types of cancer. As the voice for people who care about cancer, we work with governments to shape a healthier society. No other organization does all that we do to make lives better today and transform the future of cancer forever.

COME AS YOU ARE

At CCS, we embrace everyone's uniqueness and recognize the strength that lies in differences. We believe in the power of our collective potential and strive to achieve a more diverse, inclusive, and equitable workplace to empower and create opportunities for all. We welcome and encourage applications from all qualified candidates regardless of their gender, age, religion, race, ethnicity, and nationality. Particularly equity deserving groups, such as members of the BIPOC, and LGBTQ2+ communities, people living with disabilities, veterans, and anyone who may contribute to the further diversification of the Canadian Cancer Society. Together we unite and inspire all Canadians to change the future of cancer.

JOB OVERVIEW

The Canadian Cancer Society's Camp Goodtimes provides children and youth affected by cancer and their families with an unforgettable overnight summer camp experience in a medically supervised, safe and supportive environment. We have been committed to providing a camping experience for children affected by cancer since 1985.

The Canadian Cancer Society believes that time spent at camp allows kids to just be kids, away from their diagnosis. Camp Goodtimes is proud to provide programming that gives joy, confidence, support, and hope for children with cancer and their families.

The Operations Program Leader will live on-site at Camp Goodtimes hosted by UBC's Loon Lake Lodge and Retreat Centre, near Maple Ridge, BC. This position will work with the summer staff team and volunteer team. He/She/They will lead the Dining Hall volunteer team to wash dishes, set up meals, organize water stations and general maintenance around camp. He/She/They is also responsible for training staff and volunteers on a fleet of golf carts and support the operations of camp.

This position is a member of the program leader team at camp. The program leader team is responsible for instructing camp activities and supporting other staff and volunteers in delivering programs. They will also have other daily responsibilities such as helping with supervision of campers, evening cabin support, facilitating early morning and evening programs, program logistics, and care/maintenance of camp program equipment.

COMMITMENT:

- May 13, June 10, 11, 27, 28 – In person training in Vancouver or at camp at Loon Lake Lodge and Retreat Centre, Maple Ridge, BC
- July 2 – August 6th, 2023 – on-site living at camp for 6 sessions at Loon Lake Lodge and Retreat Centre, Maple Ridge, BC (at least 24 hours off each week). Meals and accommodation included.

WHAT YOU'LL BE DOING:

- Provide on-site training to weekly Dining Hall volunteer teams with collaboration from rental site staff
- Supervise Dining Hall Team of 4-5 each session
- Help execute all-camp programs and creative skits throughout camp
- Manage golf cart fleet and lead any golf cart training to volunteers



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- Manage the execution of water stations and snack throughout the day
- Facilitating creative cabin-based programming in afternoons, evenings and all-camp programs
- Actively contribute to our culture of justice, belonging, equity, diversity, and inclusion by ensuring that all staff feel represented and heard regardless of their gender, age, religion, ethnicity, and nationality or race.

QUALIFICATIONS:

- Previous experience in camping, youth recreation and or/ experiential education
- Previous experience supervising teams
- Excellent interpersonal skills, including team-building, and facilitation skills
- Ability to take initiative, problem solve and work as a team member.
- Experience or understanding of cancer diagnosis and it's physiological, social, and emotional impact or a willingness to learn.
- Current Standard First Aid and CPR-C
- Criminal Record Search including vulnerable sector check (once hired)
- Must provide proof of up-to-date childhood immunizations

WHAT YOU CAN EXPECT FROM US:

CCS offers meaningful opportunities to help make a difference in the lives of Canadians with cancer, their caregivers, families, and communities. We are committed to building and nurturing an inclusive community for our employees by highlighting their unique experiences. We value diverse skills and strongly encourage applications from all qualified candidates. CCS is committed to fostering a culture that is inspiring, supportive and exemplifies our core values:

MORE INFORMATION ABOUT CAMP GOODTIMES EMPLOYMENT OPPORTUNITIES:

[Camp Goodtimes employment opportunities](#)

HOW TO APPLY:

Click the position to apply online: <https://campgoodtimes.org/by/get-involved/employment-opportunities/>

Qualified candidates are invited to submit their resume and cover letter by Feb 2, 2023.



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