



**YMCA of  
Greater Vancouver**

## Wellness Director

YMCA Camp Elphinstone  
1760 YMCA Road  
Gibsons, BC  
V0N 1V6

**Rate of Pay:** \$115-\$118/day

**Position Status:** Seasonal Contract, Full time

**Term:** June 15<sup>th</sup> – August 31<sup>st</sup>, 2019

**Reports To:** Summer Camp Director

### Nature & Scope

YMCA Camp Elphinstone is seeking individuals to fill the role of Wellness Director.

The Wellness Director provides support in all areas of camp to ensure a healthy and safe camp environment for participants and staff, physically, socially, and emotionally. They ensure a clean and healthy camp environment is maintained through regular check-ins with campers and staff, facility audits, and supporting staff in providing a high degree of care for campers.

The Wellness Director also has responsibility for camper information systems at camp, including parent communication and camper information. Record keeping and general health for campers and staff will be a constant concern for the Wellness Director.

The Wellness Director is a member of the senior staff team at camp. The senior staff team will work directly with the Summer Camp Director and Assistant Summer Camp Directors as a leadership team to build a positive camp culture and ensure the safety and overall wellbeing of all camp participants.

## Organizational Overview

The YMCA of Greater Vancouver is a charity dedicated to strengthening the foundations of community by nurturing the potential of children, teens & young adults, promoting healthy lifestyles, fostering a sense of social responsibility, and delivering lasting personal & social change. We are building a community in which a generation of children and families reach their full potential.

For over 130 years, we have been part of the community, a place where people of every age and background find the support they need to grow in spirit, mind, and body. As one of the Lower Mainland's leading charities, the YMCA of Greater Vancouver provides services in health & fitness, childcare, camping, and employment & community to over 95,000 participants annually.

This position requires a commitment to the YMCA mission and core values – Do the Right Thing, Put People First, Keep our Promises, and Lead by example.

## Responsibilities

- Provide direct supervision to the Wellness Assistant. Provide leadership and role modelling to all staff.
- Assist with developing and delivering innovative health and wellness training for staff & volunteers.
- Organizing, scheduling, and administering all participant medication and ensuring staff members are aware of this schedule.
- Communicate regularly with parents/guardians to keep them informed of any health/wellness concerns or questions regarding their children while they are at camp.
- Regularly administer first aid and respond to any health/wellness concerns for participants at camp.
- Ensure the Wellness Centre and all first aid kits at camp are adequately stocked with supplies.
- Organize all health forms for participants and ensure each camper family has completed the form prior to arriving at camp. Keep a written record of all Wellness Centre activity.

## Qualifications

- Advanced Wilderness First Aid
- NLS
- Class 4 Driver's License
- Pleasure Craft Operators Card
- Previous experience planning and leading extended backpacking, canoe, and sea kayak trips with children
- Criminal Reference Check with a Vulnerable Sector Screening issued no later than six (6) months preceding start date
- 3 successful reference checks

## Additional Qualifications (assets)

- Wilderness First Responder
- Paddle Canada certification (or equivalent)

### Application Process:

To submit application click [HERE](#).

**Deadline: December 2, 2018**

**Requisition # 3176**

**Questions? Contact Mat Hughes at [mat.hughes@gv.ymca.ca](mailto:mat.hughes@gv.ymca.ca)**



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## YMCA Camp Elphinstone

YMCA Camp Elphinstone is located near Gibsons on the Sunshine Coast, a 40-minute ferry ride from Vancouver. It is situated on 144 acres of temperate rainforest along the shores of Howe Sound. Camp Elphinstone operates as a residential summer camp during July and August offering programs like one and two week camp, Sailing Camp, Leadership Development, and out-trips to Desolation Sound and the Sunshine Coast Trail.

From September to June, Camp Elphinstone operates as an Outdoor Education, Recreation and Retreat Centre for schools, businesses, clubs, and other special interest groups. Camp Elphinstone currently serves over 12,000 participants annually.

YMCA Camp Elphinstone has accommodation and dining for up to 400 people and has programs and equipment for swimming, canoeing, kayaking, sailing, stand up paddleboarding, low/high ropes, rock climbing, wilderness and environmental programs, archery, crafts and more. Camp Elphinstone employs approximately 140 staff/volunteers during July and August, with a team between 20-50 for the spring and fall Outdoor Education seasons, and a smaller core team of 10 staff during the winter season. Successful Camp Elphinstone staff are self-motivated individuals whose ambition is to help children and youth develop in an outdoor camp setting.