



**YMCA of
Greater Vancouver**

Program Director

YMCA Camp Elphinstone
1760 YMCA Road
Gibsons, BC
V0N 1V6

Rate of Pay: \$115-\$118/day

Position Status: Seasonal Contract, Full time

Term: June 15th – August 31st, 2019

Reports To: Summer Camp Director

Nature & Scope

YMCA Camp Elphinstone is seeking individuals to fill the role of Program Director.

The Program Director is responsible for organizing and creating all program schedules for all summer camp sessions and overseeing all land programs. Specific duties include planning and executing creative programming and theme days/special events, providing support and supervision to the land-based program staff, ensuring all land program equipment is in good working order, and ensuring all land programs are safe, fun, intentional, and camper-focused. The Program Director must have extensive previous camp and scheduling experience.

The Program Director is a member of the senior staff team at camp. The senior staff team will work directly with the Summer Camp Director and Assistant Summer Camp Directors as a leadership team to build a positive camp culture and ensure the safety and overall wellbeing of all camp participants.

Organizational Overview

The YMCA of Greater Vancouver is a charity dedicated to strengthening the foundations of community by nurturing the potential of children, teens & young adults, promoting healthy lifestyles, fostering a sense of social responsibility, and delivering lasting personal & social change. We are building a community in which a generation of children and families reach their full potential.

For over 130 years, we have been part of the community, a place where people of every age and background find the support they need to grow in spirit, mind, and body. As one of the Lower Mainland's leading charities, the YMCA of Greater Vancouver provides services in health & fitness, childcare, camping, and employment & community to over 95,000 participants annually.

This position requires a commitment to the YMCA mission and core values – Do the Right Thing, Put People First, Keep our Promises, and Lead by example.

Responsibilities

- Provide direct supervision to the 8 land program staff. Oversee all land programs (archery, photography, mountain biking, high ropes/low ropes, rock climbing, arts & crafts, camp craft).
- Assist with developing and delivering innovative training that supports professional development of staff & volunteers.
- Create and organize weekly and bi-weekly program schedules for up to 400 participants.
- Oversee all creative programming & theme days and assume the lead role in delivering and facilitating these programs.
- Ensure the safety of all members, participants, staff, and property by following YMCA standards/policies/procedures and ensuring they are maintained amongst all participants and staff.

Qualifications

- Standard First Aid & CPR-C
- NLS
- Class 4 Driver's License
- Previous experience in camping, youth recreation, and/or experiential education
- Criminal Reference Check with a Vulnerable Sector Screening issued no later than six (6) months preceding start date
- 3 successful reference checks

Additional Qualifications (assets)

- Pleasure Craft Operators Card
- ACCT Level 2

Application Process:

To submit application click [HERE](#).

Deadline: December 2, 2018

Requisition # 3172

Questions? Contact Mat Hughes at mat.hughes@gv.ymca.ca

YMCA Camp Elphinstone

YMCA Camp Elphinstone is located near Gibsons on the Sunshine Coast, a 40-minute ferry ride from Vancouver. It is situated on 144 acres of temperate rainforest along the shores of Howe Sound. Camp Elphinstone operates as a residential summer camp during July and August offering programs like one and two week camp, Sailing Camp, Leadership Development, and out-trips to Desolation Sound and the Sunshine Coast Trail.

From September to June, Camp Elphinstone operates as an Outdoor Education, Recreation and Retreat Centre for schools, businesses, clubs, and other special interest groups. Camp Elphinstone currently serves over 12,000 participants annually.

YMCA Camp Elphinstone has accommodation and dining for up to 400 people and has programs and equipment for swimming, canoeing, kayaking, sailing, stand up paddleboarding, low/high ropes, rock climbing, wilderness and environmental programs, archery, crafts and more. Camp Elphinstone employs approximately 140 staff/volunteers during July and August, with a team between 20-50 for the spring and fall Outdoor Education seasons, and a smaller core team of 10 staff during the winter season. Successful Camp Elphinstone staff are self-motivated individuals whose ambition is to help children and youth develop in an outdoor camp setting.



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