



YMCA of Greater Vancouver Employment Opportunity – Camp Elphinstone

Date Posted: April 1st, 2018

Position Title: Outdoor Education Program Staff – Program Leader, Challenge Course Instructor, Canoe/Kayak Instructor, Lifeguard

Location: YMCA Camp Elphinstone

Terms: Seasonal Contract, Full time

Salary: \$90.80-\$94.40 per day, dependent on position, experience, and qualifications
(As of June 1st, 2018, with the increase in minimum wage, all day rates will start at \$101.20 per day).

Term: **Spring:** April 30 or May 22 to June 22, 2018
Fall: September 1 to November 3, 2018
**All positions come with an offer for Summer term*

Reports To: Outdoor Education Coordinator

About the Organization:

The YMCA of Greater Vancouver is a charity dedicated to strengthening the foundations of community, by nurturing the potential of children, teens & young adults, promoting healthy lifestyles, fostering a sense of social responsibility and delivering lasting personal & social change. We are building a community in which a generation of children and families reach their full potential. Our values guide our decision-making and behaviour—we do the right thing, put people first, keep our promises and lead by example.

For over 125 years, we have been part of the community, a place where people of every age and background find the support they need to grow in spirit, mind and body. One of the Lower Mainland's leading charities, the YMCA of Greater Vancouver provides services in health & fitness, child care, camping, employment & community services to over 95,000 participants annually.

YMCA Camp Elphinstone is located on the Sunshine Coast near Gibsons, a 40 minute ferry ride from Vancouver. It offers wonderful one-week, two-week and four week camping adventures for campers 5-17 years old. Camp Elphinstone is committed to the development of individual campers through the cabin group process and individual choice activities, waterfront and land based activities and out trips. Camp Elphinstone is home to campers from around the world as well as the Lower Mainland.

Camp Elphinstone employs approximately 100 staff and volunteers during July and August with a smaller core team of 20-50 staff/volunteers in the spring/fall. Successful Camp Elphinstone staff are self-motivated individuals whose ambition is to serve and develop children and youth in a camp setting. They demonstrate positive values, are highly skilled, flexible and can commit to the full camp season. Ability to functionally communicate in a second language such as Spanish, Korean, Japanese or Chinese is desirable for some positions.

Nature & Scope:

Outdoor Education Staff will deliver program instruction and provide positive customer service to schools and retreats and run YMCA programs with students from elementary and high schools, as well as adult retreat groups. Staff will provide support in kitchen duties, facility maintenance and upkeep as required. Spring programs start in April and run until June. Fall programs start the first week of September and run until November.

Major Responsibilities:

- Facilitate experience of groups and individuals
- Provide direct program delivery in a variety of camp activities and programs
- Seek help from a supervisor should a challenging situation arise
- Work to improve and develop new or existing programs
- Interact directly with children and encourage positive interactions between children
- Assist with general kitchen, maintenance, cleaning and site support duties as required for daily operation
- Understand and communicate emergency procedures to participants, and guests
- Continuously build relationships with staff and participants, ensuring effective communication
- Represent the YMCA and the Association in a professional manner
- Model appropriate behaviour in line with the Mission, Vision and Values of the YMCA
- Ensure the safety of all members, participants, staff, and property by following YMCA standards/policies/procedures and ensuring they are maintained amongst all participants and staff
- Create and maintain a positive atmosphere and build positive self-esteem and confidence in children
- Assist with the planning and implementation of safe and fun YMCA Child & Youth programs in accordance with YMCA standards, YMCA Child Protection policies, and YMCA Healthy Child Development principles
- Maintain an atmosphere of achievement that inspires self and others to succeed at the highest levels
- Maintain a neat, orderly, and clean environment
- Maintain regular attendance, punctuality and be appropriately dressed and well groomed
- Remain flexible – willing to learn new skills
- Attend staff meetings, planning sessions and training events as required

Requirements:

- **All positions:** Standard first aid, CPR-C, Bronze Cross, criminal record check with vulnerable sector search, participation in 100% of YMCA Camps staff training
- **Canoe/Kayak Specialist, Lifeguards:** NLS, Pleasure Craft Operators License
- **Challenge Course Specialist:** Level 1 or 2 challenge course certification

Preferred:

- Class 4 license
- NLS an asset
- Pleasure Craft Operators
- Paddle Canada/OCC certifications

Competencies:

Child-Centered: Demonstrates an ability to provide child-centered, developmental and age appropriate environments and programs

Values: Demonstrates a high level of commitment to the Association's mission and core values

Leadership: Motivates and inspires self and others to take action to achieve desired outcomes

Service Orientation: Deliberately identifies and creates opportunities to enhance each and every person's YMCA experience

Communication: Communicates in a thorough, clear and timely manner

Concern for Health: Acknowledges and understands how to manage and educate others of risk and harm reduction

Application Process:

Internal applicants should inform their supervisor prior to application.

Please apply by following one of the links below:

INTERNAL APPLICANTS: [Click HERE to apply](#)

EXTERNAL APPLICANTS: [Click HERE to apply](#)

Application deadline: **May 16th**

Due to the high volume of applications received, only short-listed candidates will be contacted.